

RDS MINUTES 8/08/2019

Present: Clarissa Brothers, Pam Crakes, **Colleen Elliott**, Dan Fleishman, **Aaron Frichtl**, **Alan Meyer**, **Lisa Meyer**, **John Mohney**, **Judy Mohney**, **Steve Poisson**, Jeff Mexico, **Linda Williams** (Voting Board members in bold)

Steve called the meeting to order at 6:02 p.m.

1. Accomplishments of RDS in past month- Each attendee noted an RDS accomplishment within the past month.
2. Table at food truck rally- 8/25/19- Colleen will attend the next food truck rally and have information available about RDS.
3. Approve Minutes- Alan moved to approve minutes from 7/11/2019, John seconded. Passed unanimously by those present.
4. Financial Report- Colleen provided a financial report as of July 31, 2019.
5. Attending Main Street Conference October 2-4 Tillamook - Funding?- Colleen moved to make \$500 available as a scholarship for supporters requesting financial assistance with their registration fee to attend the Oregon Main Street Conference in Tillamook, Oregon on October 2-4, 2019, Alan seconded. Passed 8:0.
6. Sign Policies passed last meeting- Steve provided an updated copy of the Bylaws, Accounting Procedures and Diversity, Equality, and Inclusion policy for officer signatures.
7. Merchant Districts- Alan has none. Balanced?- Each person assigned a merchant district is trying to make contact each month. Colleen and Clarissa may swap businesses amongst themselves.
8. Help with Main Street Conference Presentation- Alan will assist Steve with presentation preparation.
9. RDS Phone- RDS is in the process of switching their business phone to a landline. The new number will be listed on our website within the next couple of days.
10. Concert Income- status of 8/23 Concert- Steve noted that the income coming in from the concert food vendors is covering the band expenses. Clarissa & Steve will work together to finalize the vendors for the 8/23 concert.
11. Grant Received- Contingency Fund?- RDS received a \$4,000 grant from The Oregon Community Foundation. Colleen will look at setting up a restricted contingency fund and report back next month with a suggested starting fund amount.
12. Proposed City Contract- questions- The Board discussed the contract proposed by the City. Alan made a motion to create a subcommittee consisting of John, Aaron, Colleen & Linda who will propose changes and come up with a draft contract to present at next month's meeting, Lisa seconded. Judy will also forward the examples Keith Campbell (Stayton City Manager) provided of other Main Street Organization's Agreements with cities.
13. Committee Reports
 - a. Outreach- Members are trying to make monthly Merchant visits to their districts.
 - b. Promotion- Summer Concert Series / Ghost Tour-Chocolate Walk- The group agreed to have "Revitalization" printed on all four sides of our canopy for visibility at events.
 - c. Design- The wayfinding signs have arrived. John is working with the City to see if their staff can install them. There are 6 signs to be placed along N First Ave.
 - d. Economic Vitality- They are looking at having a map that shows the businesses offered downtown and possibly have the map available for distribution at Roth's, DQ or Safeway. They are also checking into merit-based programs that will give local businesses support.
14. Other Business
15. Adjourn- Meeting adjourned at 8:15 p.m.