

RDS MINUTES 11/14/2019

Present: Gerry Aboud, Nathan Brown, Pam Crakes, **Colleen Elliott**, Dan Fleishman, Margi Heater, **Alan Meyer**, **Lisa Meyer**, **John Mohney**, **Steve Poisson**, Doug Richardson, Barbara Slater, Gary Walter, **Linda Williams**
(Voting Board members in **bold**)

Steve called the meeting to order at 6:02 p.m.

1. Accomplishments of RDS in past month- Attendees shared an RDS accomplishment within the past month.
2. Approve Minutes- Lisa moved and Pam seconded to approve minutes from October 10, 2019. Passed unanimously by those present.
3. Financial Report- Colleen went over the contingency fund balance, restricted funds and funds available without restriction. Steve suggested moving \$300 to the restricted funds to cover upcoming expenses approved for the quilt square.
4. Proposed Budget for 2020- Colleen plans to have a proposed budget ready at December's meeting.
5. City Contract Proposal- The sub-committee for the City Contract met and made changes to the proposal presented by the City Manager. The Board made additional changes. John will incorporate the changes made this evening into the proposal and present to the City Manager 11/15/19 at his scheduled meeting.
6. Ghost Tour Report- The event was a success for the Brown House & RDS. Participants had a lot of positive comments regarding the event.
7. Holiday Kickoff- Final Planning- Gerry is taking care of getting a tree. RDS will reach out to one of the local utilities to help string the lights. New Hope Community Church is providing hot chocolate and cookies. Stayton Community Singers will have carolers on hand. RDS will provide treat bags for the children. The group discussed closing N Third Ave from High to Ida St. Alan moved and Colleen seconded to spend \$300 on snow machines/supplies. Passed 6:0.
8. Bank Account Signatories- Alan moved and Colleen seconded to remove Steve Poisson as a signer and add John Mohney as a backup signer on RDS' primary checking account at US Bank. Alan is currently the primary signer on that account. Passed 6:0.
9. Merchant Liaison- Margi Heater has agreed to be RDS' Merchant Liaison.
10. Spanish Translator- Steve found assistance with getting our Holiday Flyer translated into Spanish.
11. RDS Holiday Event- Gerry offered his building on N Third Ave to hold RDS' holiday event on December 14th after the Tree Lighting.
12. Walk of Hearts- John will be taking the lead with this activity. The first round of advertising went out on Facebook this week.
13. Board Meeting Location- Steve asked the Board if anyone had an issue with the meetings being held at Not So Shabby and not other locations downtown. Those present explained the problem of finding store/building owner within our zone who is willing to open up for our monthly meetings and appreciate Linda for allowing RDS meetings to take place at her shop.
14. Other Business- December is the annual meeting; however, there is not a position that is up for re-election. The Design Committee Chair needs to be filled by the Committee. Steve wanted to remind Board members to make their financial contribution by the end of the year.
15. Meeting Adjourned at 7:45 pm.